Forest Heath District Council

Detail by Assistant Director

ASSISTANT DIRECTOR - RESOURCES & PERFORMANCE

Cost Centre Description	Full Year Budget £	Expenditure Budget to Date £	Income Budget to Date £	Net Budget to Date £	Expenditure Actual to Date £	Income Actual to Date £	Net Actual to Date £	Over/(Under) Spend to Date £	Year End Forecast Variance %	Year End Forecast Variance £	Year End Variance Notes
Resources & Performance	369,676	104,733	(700)	104,033	111,607	(700)	110,907	6,874	1.22%	(4,517)	Underspend on Staffing costs, mainly arising from vacancies.
General Fund Adjustments	(5,597,939)	3,015,226	(13,387,163)	(10,371,937)	2,830,688	(13,699,065)	(10,868,377)	(496,440)	0.36%	(20,232)	Business Rates income currently anticipated to exceed budgeted levels. To be kept under close review.
Resources & Performance:	(5,228,263)	3,119,959	(13,387,863)	(10,267,904)	2,942,295	(13,699,765)	(10,757,470)	(489,566)	0.47%	(24,749)	
Internal Audit	66,816	22,009	(1,182)	20,827	22,477	0	22,477	1,650	0.38%	251	
Internal Audit:	66,816	22,009	(1,182)	20,827	22,477	0	22,477	1,650	0.38%	251	
	477.000	400.400	(407, 470)	00.050	450.460	(442,002)	45 505		0.400/	2 2 4 2	
	477,826	190,123	(107,470)	82,653	159,468	(113,882)	45,585	(37,068)	0.49%	2,340	
ICT:	477,826	190,123	(107,470)	82,653	159,468	(113,882)	45,585	(37,068)	0.49%	2,340	
Anglia Revenues Partnership	886,485	298,385	0	298,385	339,283	(42,558)	296,726	(1,659)	0.00%	14	
Council Tax Administration	(189,386)	249	(94,048)	(93,799)	343	(125,805)	(125,462)	(31,663)	0.00%	(4)	
Business Rate Administration	(95,100)	249	(24,024)	(23,775)	343	(92,798)	(92,455)	(68,680)	1.30%	(1,235)	
Housing Benefits	(311,281)	3,826,743	(3,909,816)	(83,073)	3,233,584	(3,692,861)	(459,276)	(376,203)	0.05%	(156)	
Anglia Revenues Partnership:	290,718	4,125,626	(4,027,888)	97,738	3,573,553	(3,954,022)	(380,467)	(478,205)	0.48%	(1,381)	
Corporate Expenditure	453,558	306,512	(136,191)	170,321	405,496	(41,055)	364,441	194,120	2.98%	(13,537)	
	455,556	500,512	(130,191)	170,321	405,490	(41,055)	504,441	194,120	2.98%	(15,557)	
Corporate Expenditure:	453,558	306,512	(136,191)	170,321	405,496	(41,055)	364,441	194,120	2.98%	(13,537)	
Emergency Planning	19,011	3,500	0	3,500	19,348	0	19,348	15,848	1.77%	337	
				-,					,0		
Emergency Planning:	19,011	3,500	0	3,500	19,348	0	19,348	15,848	1.77%	337	
TOTALS: RESOURCES & PERFORMANCE	(3,920,334)	7,767,729	(17,660,594)	(9,892,865)	7,122,637	(17,808,724)	(10,686,086)	(793,221)	0.94%	(36,739)	

<u>Appendix B</u>

ASSISTANT DIRECTOR - HUMAN RESOURCES , LEGAL & DEMOCRATIC SERVICES

Cost Centre Description	Full Year Budget £	Expenditure Budget to Date £	Income Budget to Date £	Net Budget to Date £	Expenditure Actual to Date £	Income Actual to Date £	Net Actual to Date £	Over/ <mark>(Under)</mark> Spend to Date £	Year End Forecast Variance %	Year End Forecast Variance £	Year End Variance Notes
Human Resources & Payroll	281,293	95,674	(35,924)	59,750	61,604	(11,117)	50,487	(9,263)	2.48%	6,967	
Human Resources:	281,293	95,674	(35,924)	59,750	61,604	(11,117)	50,487	(9,263)	2.48%	6,967	
Health & Safety	56,163	15,118	(450)	14,668	16,799	0	16,799	2,131	0.71%	399	
Health & Safety:	56,163	15,118	(450)	14,668	16,799	0	16,799	2,131	0.71%	399	
Central Training Services	73,009	17,766	(201)	17,565	9,007	(201)	8,807	<mark>(8,758)</mark>	8.08%	(5,897)	
Learning & Development:	73,009	17,766	(201)	17,565	9,007	(201)	8,807	(8,758)	8.08%	(5,897)	
Legal Services	130,585	70,482	(37,543)	32,939	27,681	35,800	63,481	30,542	4.52%	5,900	
Legal Services:	130,585	70,482	(37,543)	32,939	27,681	35,800	63,481	30,542	4.52%	5,900	
Democratic Services Members Allowances & Expenses	109,355 211,550	30,317 52,776	0	30,317 52,776	31,906 54,103	0		1,589 1,327	1.88% 0.52%	2,058 1,102	
Mayoralty & Civic Functions	3,713	717	0	717	5,462	(400)	5,062	4,345	68.33%	2,537	
Democratic Services:	324,618	83,810	0	83,810	91,471	(400)	91,071	7,261	1.75%	5,697	
Electoral Registration	89,014	25,049	(378)	24,671	39,843	0	39,843	15,172	5.49%	4,891	
Election Expenses	(3,300)	12,000	0	12,000	12,807	0	12,807	807	0.00%	0	
Elections:	85,714	37,049	(378)	36,671	52,650	0	52,650	15,979	5.71%	4,891	
TOTALS: HR, LEGAL & DEMOCRATIC	951,382	319,899	(74,496)	245,403	259,212	24,082	283,295	37,892	1.89%	17,957	

<u>Appendix B</u>

ASSISTANT DIRECTOR - FAMILIES & COMMUNITIES

Cost Centre Description	Full Year Budget £	Expenditure Budget to Date £	Income Budget to Date £	Net Budget to Date £	Expenditure Actual to Date £	Income Actual to Date £	Net Actual to Date £	Over/(Under) Spend to Date £	Year End Forecast Variance %	Year End Forecast Variance £	Year End Variance Notes
Policy	128,907	40,795	0	40,795	27,681	0	27,681	(13,114)	3.86%	(4,976)	
Policy:	128,907	40,795	0	40,795	27,681	0	27,681	(13,114)	3.86%	(4,976)	
Communications	74,479	23,786	0	23,786	23,410	0	23,410	(376)	0.86%	(641)	
Website and Intranet	21,475	11,705	0	11,705	6,253	0	6,253	(5,452)	0.26%	56	
Communications:	95,954	35,491	0	35,491	29,663	0	29,663	(5,828)	0.61%	(585)	
Customer Services	338,543	130,026	0	130,026	143,780	0	143,780	13,754	2.84%	9,605	
Bus Stations	45,638	25,012	(3,309)	21,702	22,474	300	22,774	1,072	1.54%	703	
Customer Services:	384,181	155,038	(3,309)	151,728	166,254	300	166,554	14,826	2.68%	10,308	
Families & Communities	175,428	56,042	(7,020)	49,022	45,838	(637)	45,201	(3,821)	1.99%	(3,498)	
Community Chest - Families & Communities	89,750	210,768	(121,018)	89,750	181,930	(96,182)	85,748	(4,002)	0.00%	0	
Health, Culture & Arts	10,000	2,499	0	2,499	2,433	0	2,433	(66)	0.00%	0	
Community Centres	2,870	2,102	0	2,102	2,987	(876)	2,111	9	0.17%	5	
Families & Communities:	278,048	271,411	(128,038)	143,373	233,188	(97,695)	135,493	(7,880)	1.26%	(3,493)	
Housing Options: Choice Based Lettings	64,418	24,496	(1,701)	22,795	115,216	(98,502)	16,714	(6,081)	0.34%	219	
Housing Options: Advice & Prevention	103,450	49,293	(3,672)	45,621	57,156	(40,306)	16,850	(28,771)	17.65%	(18,257)	Includes additional £22k reimbursement for costs incurred.
Housing Options: Solutions	62,303	17,142	0	17,142	6,098	0	6,098	(11,044)	1.58%	(982)	
Non-HRA Housing Properties	10,875	18,750	(4,914)	13,836	16,526	(1,809)	14,717	881	10.38%	1,129	
Housing Options:	241,046	109,681	(10,287)	99,394	194,996	(140,617)	54,379	(45,015)	7.42%	(17,891)	
TOTALS: FAMILIES & COMMUNITIES	1,128,136	612,416	-141,634	470,781	651,782	-238,012	413,770		1.47%	-16,637	

<u>Appendix B</u>

ASSISTANT DIRECTOR - PLANNING & REGULATORY SERVICES

Cost Centre Description	Full Year Budget £	Expenditure Budget to Date £	Income Budget to Date £	Net Budget to Date £	Expenditure Actual to Date £	Income Actual to Date £	Net Actual to Date £	Over/(Under) Spend to Date £	Year End Forecast Variance %	Year End Forecast Variance £	Year End Variance Notes
Development Control	(253,915)	104,337	(158,025)	(53,688)	101,029	(153,116)	(52,087)	1,601	8.80%	22,345	
Development Control:	(253,915)	104,337	(158,025)	(53,688)	101,029	(153,116)	(52,087)	1,601	8.80%	22,345	
Land Charges	(41,160)	9,344	(27,750)	(18,406)	7,817	(32,290)	(24,473)	(6,067)	8.37%	(3,446)	
Building Control	(34,599)	35,982	(41,223)	(5,241)	34,298	(30,775)	3,523	8,764	69.21%	23,946	Fee income currently expected to underachieve by £24k.
Planning & Regulatory Support	175,309	49,440	0	49,440	51,876	0	51,876	2,436	4.89%	8,573	
Business (BC & Support):	99,550	94,766	(68,973)	25,793	93,991	(63,065)	30,926	5,133	29.20%	29,073	
			(,=	(-,			
Prevention of Pollution	27,654	8,886	(2,430)	6,456	3,844	0	3,844	<mark>(2,612)</mark>	1.03%	284	
Environmental Management	(47,975)	8,983	(20,100)	(11,117)	9,385	(7,834)	1,551	12,668	35.47%	17,018	Solar for business income currently expected to underachieve by £20k.
Drinking Water Quality	23,822	6,952	(84)	6,868	6,815	(1,512)	5,303	(1,565)	30.12%	7,176	
Climate Change	21,953	5,487	0	5,487	15,751	0	15,751	10,264	9.96%	2,187	
Solar Farm	(921,000)	106,051	(495,000)	(388,949)	15,786	(119,730)	(103,945)	285,004	0.18%	1,698	
Home Energy Conservation	3,508	1,551	(678)	873	3,107	0	3,107	2,234	71.98%	2,525	
Environment:	(892,038)	137,910	(518,292)	(380,382)	54,688	(129,076)	(74,389)	305,993	3.46%	30,888	
Licensing	(7,646)	26,432	(23,835)	2,597	32,127	(10,126)	22,001	19,404	259.22%	19,820	
Hackney Carriage & Private Hire Licensing	(50,895)	594	(13,317)	(12,723)	1,436	(18,341)	(16,905)	(4,182)	6.39%	3,253	
Food Safety	64,043	16,938	(776)	16,162	14,995	(4,104)	10,891	(5,271)	1.45%	(927)	
Health & Safety at Work Act/Enforcement	47,317	12,633	(650)	11,983	13,303	(4,065)	9,238	(2,745)	12.14%	(5,742)	
Business Reg & Licensing:	52,819	56,597	(38,578)	18,019	61,861	(36,636)	25,225	7,206	31.06%	16,404	
Housing Donowals	77 440	20 74 4	(40)	20.000	10 107		10 117	(2 5 40)	F 00%	(2.044)	
Housing Renewals Burial of the Dead	77,413 9,142	20,714 2,107	(48) (9)	20,666 2,098	18,167 2,201	<mark>(50)</mark> 247	18,117 2,447	<mark>(2,549)</mark> 349	5.09% 0.09%	(3,941) (8)	
Other Public Health Services	9,142	34,964	(9)	34,343	40,936	(725)	40,211	5,868	0.09%	<mark>(8)</mark> 885	
	124,037	54,904	(021)	54,543	40,950	(723)	40,211	5,008	0.71%	605	
Public Health & Housing:	211,392	57,785	(678)	57,107	61,304	(528)	60,775	3,668	1.45%	(3,064)	
TOTALS: PLANNING	-782,192	451,395	-784,546	-333,151	372,873	-382,421	-9,550	323,601	12.23%	95,646	

<u>Appendix B</u>

ASSISTANT DIRECTOR - OPERATIONS

Cost Centre Description	Full Year Budget £	Expenditure Budget to Date £	Income Budget to Date £	Net Budget to Date £	Expenditure Actual to Date £	Income Actual to Date £	Net Actual to Date £	Over/ <mark>(Under)</mark> Spend to Date £	Year End Forecast Variance %	Year End Forecast Variance £	Year End Variance Notes
Pool Cars	516	0	0	0	0	0	0	0	0.00%	0	
Fleet Management:	516	0	0	0	0	0	0	0	0.00%	0	
Depots	(38,230)	38,364	(94,065)	(55,701)	35,635	(93,701)	(58,066)	(2,365)	2.17%	831	
Waste & Cleansing Operatives	(40,380)	639,614	(1,574,866)	(935,252)	677,755	(1,574,680)	(896,925)	38,327	147.46%	59,545	Staffing costs currently forecast to exceed budget. To be kept under review.
Markets	71,007	82,297	(6,837)	75,460	82,183	(7,310)	74,874	(586)	0.87%	(621)	
Operational:	(7,603)	760,275	(1,675,768)	(915,493)	795,573	(1,675,691)	(880,117)	35,376	785.94%	59,755	
Street Cleansing	603,084	505,336	(1,677)	503,659	453,043	(410)	452,633	(51,026)	1.76%	(10,626)	Currently forecasted to underspend on Staffing costs by £10k.
Refuse Collection (Black Bin)	421,839	368,204	(2,994)	365,210	365,129	0	365,129	(81)	1.69%	7,123	
Recycling Collection (Blue Bin)	348,058	356,721	(18,316)	338,405	353,037	(15,890)	337,147	(1,258)	2.87%	(10,000)	Income from recycling currently expected to exceed budget by £10k.
Compostable Collection (Brown Bin)	100,282	291,872	(327,305)	(35,433)	139,718	(396,237)	(256,519)	(221,086)	0.00%	0	
Bulky, Fridges, Metal & Scrap Collection	42,306	46,916	(4,257)	42,659	47,861	(7,609)	40,252	(2,407)	21.61%	(9,144)	Income from bulky collections currently expected to exceed budget.
Clinical & Hazardous Waste Collection	4,191	1,275	(255)	1,020	835	(207)	628	(392)	50.32%	2,109	
Multi-Bank Recycling Sites	(37,153)	7,293	(11,788)	(4,495)	(1,593)	(5,172)	(6,765)	(2,270)	6.56%	(2,439)	
Trade Waste	(83,881)	174,993	(446,016)	(271,023)	180,538	(400,696)	(220,158)	50,865	0.78%	656	
Waste - Business & Commercial	1,398,726	1,752,610	(812,608)	940,002	1,538,568	(826,221)	712,347	(227,655)	1.60%	(22,321)	
Property Services	369,138	93,000	(1,056)	91,944	84,306	(1,612)	82,694	(9,250)	0.64%	(2,359)	
Property Maintenance:	369,138	93,000	(1,056)	91,944	84,306	(1,612)	82,694	(9,250)	0.64%	(2,359)	

<u>Appendix B</u>

ASSISTANT DIRECTOR - OPERATIONS (continued)

Cost Centre Description	Full Year Budget £	Expenditure Budget to Date £	Income Budget to Date £	Net Budget to Date £	Expenditure Actual to Date £	Income Actual to Date £	Net Actual to Date £	Over/(Under) Spend to Date £	Year End Forecast Variance %	Year End Forecast Variance £	Year End Variance Notes
Industrial & Business Units	(602,882)	470,189	(307,321)	162,868	392,663	(327,325)	65,339	(97,529)	11.03%	(66,489)	Industrial rent income currently forecasted to exceed budget reflecting better occupancy levels than previously anticipated. Ongoing budget being reviewed
Town Centres & Shops	(876,242)	26,504	(167,179)	(140,675)	34,015	(144,659)	(110,644)	30,031	0.86%	7,516	
Property Management:	(1,479,124)	496,693	(474,500)	22,193	426,678	(471,984)	(45,305)	(67,498)	3.99%	(58,973)	
Offices: College Heath Road	(138,780)	122,518	(291,113)	(168,595)	115,941	(297,344)	(181,403)	(12,808)	0.42%	582	
Offices: Brandon & Newmarket Guineas	(19,200)	9,110	(34,287)	(25,177)	20,225	(34,287)	(14,062)	11,115	3.31%	635	
Public Conveniences	52,039	27,077	(2,601)	24,476	25,924	(1,152)	24,772	296	5.25%	(2,731)	
CCTV	89,752	266	0	266	18,501	0	18,501	18,235	3.20%	2,875	
Green Travel Plan	0	0	0	0	0	(867)	(867)	(867)	0.00%	0	
District Highways Services	(7,880)	6,462	(180)	6,282	5,285	(1,315)	3,970	(2,312)	126.90%	(10,000)	
Land Drainage & Associated Works	74,500	37,250	0	37,250	78,919	0	78,919	41,669	5.93%	4,419	
Facilities, CCTV & Highways Services:	50,431	202,683	(328,181)	(125,498)	264,795	(334,965)	(70,170)	55,328	8.37%	(4,220)	
Courier & Postal Service	58,929	15,258	0	15,258	(1,009)	0	(1,009)	(16,267)	10.01%	(5,898)	
Printing & Copying Service	46,103	16,775	(1,494)	15,281	7,516	(39)	7,477	(7,804)	32.44%	(14,958)	Staffing costs underspent. Budget under review.
Central Services:	105,032	32,033	(1,494)	30,539	6,507	(39)	6,468	(24,071)	19.86%	(20,856)	
Off Street Car Parks	(369,192)	180,783	(150,085)	30,698	202,624	(159,482)	43,142	12,444	2.71%	(10,000)	Income levels currently forecast to exceed the budget.
Car Parking:	(369,192)	180,783	(150,085)	30,698	202,624	(159,482)	43,142	12,444	2.71%	(10,000)	
Arboriculture (Tree Maintenance Works)	97,827	15,948	0	15,948	11,508	0	11,508	(4,440)	0.09%	(86)	
Other Parks and Play Provision	259,098	75,478	(2,865)	72,613	92,955	(14,046)	78,909	(4,440) 6,296	0.99%	(88) (2,542)	
Children's Play Areas	60,639	30,186	(2,003)	30,186	26,721	(14,040)	26,721	(3,465)	0.50%	301	
Cemeteries & Closed Churchyards	0	0	0	0	515	(7,318)	(6,803)	(6,803)	0.00%	(159)	
Parks & Open Spaces	417,564	121,612	(2,865)	118,747	131,699	(21,364)	110,335	(8,412)	0.60%	(2,486)	
Sports & Leisure Centres	484,512	294,606	(24,975)	269,631	280,863	(2,456)	278,408	8,777	0.02%	91	
Leisure & Sports	22,000	12,870	0	12,870	395	0	395	(12,475)	0.00%	0	
Sports & Leisure Development	506,512	307,476	(24,975)	282,501	281,258	(2,456)	278,803	(3,698)	0.02%	91	

<u>Appendix B</u>

ASSISTANT DIRECTOR - OPERATIONS (continued)

Cost Centre Description	Full Year Budget £	Expenditure Budget to Date £	Income Budget to Date £	Net Budget to Date £	Expenditure Actual to Date £	Income Actual to Date £	Net Actual to Date £	Over/ <mark>(Under)</mark> Spend to Date £	Year End Forecast Variance %	Year End Forecast Variance £	Year End Variance Notes
Arts, Heritage & Cultural Services	10,333	5,037	(249)	4,788	4,668	0	4,668	(120)	0.01%	(1)	
Heritage	10,333	5,037	(249)	4,788	4,668	0	4,668	(120)	0.01%	(1)	
Shopmobility The Pavilion - Lady Wolverton Playingfield Palace House and Stables	8,340 (7,870) 0	5,834 6,155 0	0 (4,125) 0	5,834 2,030 0	5,000 5,516 15,670	0 (3,686) 0	5,000 1,830 15,670	(834) (200) 15,670	0.00% 0.00% 0.00%	0 0 0	
Halls & Events	470	11,989	(4,125)	7,864	26,186	(3,686)	22,500	14,636	0.00%	0	
TOTALS: OPERATIONS	1,002,803	3,964,191	(3,475,906)	488,285	3,762,862	(3,497,500)	265,365	(222,920)	6.12%	(61,370)	

<u>Appendix B</u>

ASSISTANT DIRECTOR - GROWTH

Cost Centre Description	Full Year Budget £	Expenditure Budget to Date £	Income Budget to Date £	Net Budget to Date £	Expenditure Actual to Date £	Income Actual to Date £	Net Actual to Date £	Over/ <mark>(Under)</mark> Spend to Date £	Year End Forecast Variance %	Year End Forecast Variance £	Year End Variance Notes
Housing Development & Strategy	104,618	30,458	(3,588)	26,870	20,378	(1,738)	18,639	(8,231)	0.12%	(121)	
Gypsies & Travellers	13,642	3,232	(9)	3,223	2,201	(8)	2,192	(1,031)	1.93%	(263)	
Housing Development & Strategy:	118,260	33,690	(3,597)	30,093	22,579	(1,746)	20,831	(9,262)	0.32%	(384)	
Housing Business & Partnerships	38,735	9,681	0	9,681	10,969	(3,659)	7,310	(2,371)	5.91%	(2,290)	
Housing Business & Partnerships:	38,735	9,681	0	9,681	10,969	(3,659)	7,310	(2,371)	5.91%	(2,290)	
Planning Policy	368,117	180,715	(5,154)	175,561	174,805	(17,444)	157,362	(18,199)	2.07%	(7,603)	
Local Plan	6,600	72,273	(70,623)	1,650	21,879	(21,879)	0	(1,650)	0.00%	0	
Place Shaping:	374,717	252,988	(75,777)	177,211	196,684	(39,323)	157,362	(19,849)	2.03%	(7,603)	
Economic Development & Growth	175,324	63,187	(8,073)	55,114	55,879	0	55,879	765	7.75%	(13,585)	Forecast underspend on Employee expenses.
Strategic Tourism & Markets	29,853	7,464	0	7,464	14,079	0	14,079	6,615	2.35%	(703)	
Vibrant Town Centres	14,680	3,669	0	3,669	(4,430)	0	(4,430)	(8,099)	14.72%	(2,161)	
Economic Development & Growth:	219,857	74,320	(8,073)	66,247	65,528	0	65,528	(719)	7.48%	(16,449)	
TOTALS: GROWTH:	751,569	370,679	-87,447	283,232	295,760	-44,728	251,031	-32,201	3.56%	-26,726	

<u>Appendix B</u>